



# VACATION CARE BREAK II/23

**Dates:** 26/06/23 – 07/07/23

**VC Bookings Close on Friday 16<sup>th</sup> of June**

(Return Booking Form, page 7, by Friday 16/06/23)

## Details:

Open From 7am – 6pm  
Monday – Friday  
For Primary School Age Children  
From All Schools

## Contact:

Greenslopes State School, 559 Logan Rd,  
Greenslopes 4120; QLD  
Ph: 3394 1609 M: 0409941609  
Email: [osca1@iinet.net.au](mailto:osca1@iinet.net.au)  
Website: [www.oscacare.com](http://www.oscacare.com)

## INCURSIONS:

- Bamboozled Workshop
- Go Karts Wild
- Boot Camp 4 Kids
- Bee and Beeswax Day

## TO BOOK

Book as a

**CASUAL**

**BOOKING**

online through  
Xplor Home  
App

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## FAMILY CHECKLIST

- ☐ Return Booking Form, page 7, by Friday 16<sup>th</sup> June 2023
- ☐ If your child only attends vacation care please check and if needed update your enrollment details
- ☐ Pack up healthy lunch (**morning tea, lunch**) – **NO NUT PRODUCTS** (no nutbars)
- ☐ Ensure your child is wearing enclosed shoes (no thongs or sandals on excursions)
- ☐ Ensure your child has sun safe clothing, this includes:
  - a shirt that covers shoulders (no singlets)
  - a broad brimmed or legionnaire style hat (no caps or visors)
  - if UV reading is under 3, children can play outside without the hat
- ☐ Label all personal items
- ☐ Bring a drink bottle
- ☐ **Please leave electronics at home, they are no longer permitted at OSCA**
- ☐ Talk to your children about the behaviour guidelines
- ☐ Junk/ craft donations (boxes, wool, fabric etc.) are always welcome



# GENERAL INFO

Operated by Greenslopes SS P&C Association

Offers a broad range of activities for multi-age group

**QUALIFIED STAFF** – 1:15, for excursions ratio is indicated in the program

(Staff names and positions on display near Parent's desk)

**AFTERNOON TEA** – provided

**EXCURSIONS** –All children booked on the excursion day must attend the excursion as OSCA is unable to provide sufficient educators to stay at OSCA.

**CHILD CARE SUBSIDY** – not paid prior to child physically commences attending the service or after the child physically ceased attendances. These absences will be charged a full fee and will be excluded from our report to Centrelink.

**FEES** - \$55.00 (permanent booking) & \$60.00 (casual booking if booked after the vacation care started), plus excursions/incursions.

**MONEY FOR EXCURSIONS/INCURSIONS** - paid with the fees.

Families using the service on a casual basis will pay on the day of attendance.

Fees will be paid, for all days booked as per DS agreement.

Accounts will be issued on Mondays.

~~**SWIMMING FEES** – \$4.00 per child, charged when swimming is on program.~~

~~(Our swimming ratio is 1:8. Staff is rostered a week in advance to meet the ratio.~~

~~Therefore, one week notification is needed for swimming cancellation, otherwise full swimming fee is charged.~~

**ADMINISTRATION FEES** - \$15.00 paid annually only in one service VC/BA and on reenrollment at the beginning of each year.

**CANCELLATION FEES:** Full fees if less than one-week notice is given including swimming, plus activity/excursion. In the case of illness on presentation of medical certificate, no fees will be charged.

**LATE FEES** - \$20.00 for the first fifteen minutes and then \$2.00 for every minute after that (per child). At 6:30 pm, the emergency contact will be telephoned, and after that the Police or Department of Family and Community Service will be notified and the fee will be at the discretion of the Coordinator.

**ADDITIONAL FEES** - such as unsupplied lunch \$10 and

**\$5.00 drink bottle/socks if needed at excursion only**

**PAYMENTS** – Direct debit. Debitsuccess only.

# WHAT TO BRING TO GREENSLOPES VACATION PROGRAM

## FOOD – NUT FREE POLICY

**IMPORTANT!!!!** CHILD/REN DIAGNOSED AT RISK OF ANAPHYLAXIS ARE ENROLLED AT THE SERVICE. PLEASE BE AWARE OF FOOD ALLERGIES OF CHILDREN ATTENDING OUR VACATION CARE. DO NOT INCLUDE FOOD CONTAINING NUTS IN YOUR CHILDREN'S LUNCH BOX.

**YES** – Healthy morning tea and lunch e.g. sandwiches, fruit, vegetables, water

**NO** - chips, lollies, cakes, nutbars, peanuts or other nuts

**NO GLASS CONTAINERS, RING PULL CANS**

**CHILDREN WITH SPECIAL FOOD REQUIREMENTS** – Parents will provide food

**STAFF CAN ONLY WARM UP COOKED FOOD (INCLUDING NOODLES) IN THE MICROWAVE**

## SUN SMART DRESS CODE

**YES** – wide brim hats, enclosed shoes, dresses or t-shirts with sleeves and bring their own sunscreen. Shorts must cover upper thighs. Suitable footwear.

**NO** – Baseball caps, singlet / sleeveless tops, no thongs or open-toed sandals

**SWIMMING – Must be worn:**

One-piece bathing suit, swimming shorts, sun-shirt/t-shirt, bathing cap,

Swim shirts during all water-based activities,

Hair must be secured in a bathing cap when swimming (boys and girls).

## NOT TO BRING TO VACATION PROGRAM

OSCA takes no responsibility of toys and expensive items brought from home such as ELECTRONIC DEVICES, MONEY, EXPENSIVE TOYS, JEWELRY, ALL VALUABLES.

ELECTRONIC DEVICES ARE NO LONGER PERMITTED. ONLY OSCA DEVICES WILL BE USED FOR SHORT 15' TURN BEFORE LUNCH AND AFTERNOON TEA.

Students are encouraged to engage in other social learning and development activities.

OSCA iPads will still be provided during designated technology time.

## PLEASE NOTE THE FOLLOWING IN PARTICULAR:

- ♦ **The Attendance Register must be signed upon arrival and departure**  
(Please advise a staff member of your arrival and departure)

## VC ROUTINE

7.00- 9.00	Indoor games and play / outdoor games and sport.
9.00-9.30	<b>Morning tea (Parents provide).</b>
9.30-11.30	Planned activities – craft, sport and games.
11.30-11.45	Technology time (OSCA IPADS ONLY)
11:45-12.15	<b>Lunch (parents provide)</b>
12.15-1pm	Reading time/rest time for young children if they wish
<b>12.30-1.30pm</b>	<b>Swimming time (only during summer vacation care)</b>
1pm-3pm	Planned activities
3.00-3.30	<b>Afternoon tea (OSCA provides)</b>
3.30-5.30	Free play inside and outside.
5.30-6.00	All inside – Quiet play, wait for parents.

## SUN SAFETY

Children playing outside must wear a hat.

- NO HAT> PLAY INSIDE or UNDERCOVER
- Only wide brimmed or legionnaire hats are acceptable.
- Children are required to bring their own sunscreen and will take responsibility for applying it when reminded by OSCA educators



## ILLNESS / ACCIDENTS

In the event of an illness or injury to a child, a staff member will administer appropriate first aid. If medical assistance is required, parents will be contacted and if necessary the child will be accompanied by ambulance to the nearest hospital. The parents will meet all cost incurred in obtaining medical service.

**MEDICATION** Only medication prescribed and directed by the doctor will be administered in our centre. Parents need to present us with: A permission form, a letter from the doctor. A medication in original package with a pharmacist's label stating the child's name, dosage, frequency of administration, date of dispensing and expiry.

**NOTIFICATION** If a person other than those nominated on the enrolment form is to collect your child/ren, the service must be notified in writing. Authority to collect form with name, address and contact no must be completed. If the person is listed on enrolment form but was never met by staff on duty that day, that person will need to provide an ID with the photo on it.

**GRIEVANCE PROCEDURE** All parents concerns or complaints should be discussed with the coordinator. If parents are unsatisfied with the outcome, they may address their grievance in writing to the approved provider, P&C.

## PARENT CODE OF CONDUCT

We would appreciate if parents DO NOT APPROACH TO CONFRONT CHILDREN other than their own, while they are under the care of Greenslopes OSCA. (Please see Parent Code of Conduct)

## BEHAVIOUR – BIG 6 VALUES INTEGRITY, OPPORTUNITY, MUTUAL RESPECT, RESILIENCE, EMBRACING DIVERSITY, COMMUNITY

These values provide a framework for our service's expectations of student behaviour to manage behaviour through a supportive model, which includes efficient supervision, provision of effective role models, directing or re-directing children to other activities and working with children to set out rules follow the rules and understand the consequences of breaking those rules. Any child displaying unacceptable behaviour persists, consultation may be necessary with parents, the child, coordinator and management committee. A child may be suspended from the program or excursions if unsatisfactory behaviour threatens the safety or wellbeing of any child or other person in the service. Please see Behaviour Management Policy for more details.

**DAMAGE TO EQUIPMENT OR FACILITIES** As part of everyday experiences involving children, we recognise that wear and tear occur. However, if damage is done that cannot be attributed to fair wear and tear but can be attributed to a malicious or intentional act on the part of a child, it will become an expense to the parent.

**EXCURSIONS** The following items will be brought on all excursions and be readily accessible to staff at all times: first aid kit, attendance record/roll, emergency contact numbers, telephone or access to one. Head counts will be made at regular intervals and when moving from one area to another staff will always supervise children. This includes in toilets and change rooms. Staff will ensure the environment is safe for use before allowing the children access to it. Staff /child ratios will always be upheld. In the event of injury occurring during an excursion, see Illness and Injury Policy. ~~Please note that there will be no charges to the notified itinerary except in an emergency or due to changed weather conditions.~~

**TRANSPORT** – Mt. Gravatt Coach & Transport Bus Company for excursions. OSCA will ensure that a communication system is available for use in the event of emergency. In the event of injury occurring in the course of being transported, see Policy 4.5 – Illness and Injury Policy. ~~Staff ratio policies for the service will continue to apply during transportation.~~

# ONLINE BOOKING INSTRUCTIONS

Vacation care bookings are only accepted when booked online through Xplor Home app.



Please follow the link below for instructions and info on how to create bookings:

<https://support.ourxplor.com/hc/en-us/articles/360037772111-Home-App-Creating-Bookings>

## **FAMILIES NEW TO OSCA**

Need to contact OSCA via email [osca1@iinet.net.au](mailto:osca1@iinet.net.au) to receive link to enrolment forms and make bookings. More information on how to create passwords and download Xplor Home app is at the link below:

<https://support.ourxplor.com/hc/en-us/articles/900000777683-New-Parent-Guardian-Set-Up->

## HOLIDAY PROGRAM REGISTRATION FORM – Break II 2023 Week I & II



Parents who enroll for the first time in Vacation Care must fill in full Enrolment Form

CHILD'S GIVEN NAMES	CHILD'S SURNAME	PARENT/GUARDIAN	PARENT/GUARDIAN

### VC BOOKING

June	Week I 26/06/23-30/06/23	July	Week II 03/07/23-07/07/23
<input type="checkbox"/> Mon 26 <sup>th</sup>	Yarn day	<input type="checkbox"/> Mon 3 <sup>rd</sup>	Boot Camp 4 Kids \$15.00 Incursion
<input type="checkbox"/> Tue 27 <sup>th</sup>	Bamboozled Workshop \$15.00 Incursion	<input type="checkbox"/> Tue 4 <sup>th</sup>	Celebrate NAIDOC Week
<input type="checkbox"/> Wed 28 <sup>th</sup>	Animal day	<input type="checkbox"/> Wed 5 <sup>th</sup>	Bee and Beeswax Day \$15.00 Incursion
<input type="checkbox"/> Thu 29 <sup>th</sup>	Go Karts Wild \$15.00 Incursion	<input type="checkbox"/> Thu 6 <sup>th</sup>	Winter Wonderland
<input type="checkbox"/> Fri 30 <sup>th</sup>	Kite fun day	<input type="checkbox"/> Fri 7 <sup>th</sup>	Hot chocolate & PJs day

### ACTIVITIES PERMISSION FORM

### VENUE – OSCA GREENSLOPES

Day	Date	Time	Cost	INCURSIONS	Activity	✓
Tue	27 <sup>th</sup> June 23	10:00am	\$15.00	Bamboozled Workshop	Children will make woodwind or percussive instruments out of bamboo	
Thu	29 <sup>th</sup> June 23	10:00am	\$15.00	Go Karts Wild	Children will do Go Karting	
Mon	3 <sup>rd</sup> June 23	10:00am	\$15.00	Boot Camp 4 Kids	Children will do a kids friendly bootcamp style fitness program	
Wed	5 <sup>th</sup> June 23	10:00am	\$15.00	Bee and Beeswax Day	Children will learn about bees and make their own natural beeswax sandwich wraps with OSCA educators	
Reminder: enclosed shoes, sun safe hat, morning tea, lunch, a drink bottle, for younger children please pack spare clothes						













By signing below, you are authorising your child to participate in all activities offered by Greenslopes SS OSCA Vacation Care, including ~~excursions~~ and incursions.

I \_\_\_\_\_ hereby give permission for my child/ren to attend the activities organised by the Greenslopes SS Vacation Care program.

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_

**All bookings and enquires please phone (07)33941609 or email: [osca1@iinet.net.au](mailto:osca1@iinet.net.au) or book easily online through Xplor app.**

MONDAY 26/06/23		TUESDAY 27/06/23 INCURSION		WEDNESDAY 28/06/23		THURSDAY 29/06/23 INCURSION		FRIDAY 30/06/23	
 <b>YARN DAY</b> Enjoy easy yarn art and crafts.		 <b>BAMBOOZLED WORKSHOP</b> Kids will learn how to make woodwind and percussive instruments out of bamboo! <b>Cost: \$15    Time: 10:00 – 12:00pm</b>		 <b>ANIMAL DAY</b> Learn about, play and create based on the theme of animals.		 <b>GO KARTS WILD</b> Enjoy a fun, safe and exciting Go Kart experience here at OSCA! <b>Cost: \$15    Time: 10:00 – 12:00pm</b>		 <b>KITE FUN DAY</b> Make and fly your very own kites.	
Craft	Yarn monsters Yarn wrapped initials	Bamboo skewer structures Cardboard loom weaving		Animal masks craft		Creative cardboard cars		Kite craft Paper helicopters	
Art	Painting with yarn without paint	Watercolour on bamboo paper		Native animals from clay		Wild self portraits		Wet chalk drawing Tile decorating	
Cooking/ Just for fun	French knitting & string tricks	Loose parts fun		<b>Cooking:</b> Animal cookies Bird watching		Road signs and wheels loose parts Bubble blowing		Kite flying <b>Gardening:</b> Planting herbs	
Sport & Games	Netball String maze game	Basketball Tug of War		Cricket Run, Rabbit, Run		Volleyball Capture the flag		Badminton Soccer	
<div><b>NAIDOC WEEK CELEBRATIONS</b></div>									
MONDAY 03/07/23 INCURSION		TUESDAY 04/07/23		WEDNESDAY 05/07/23 INCURSION		THURSDAY 06/07/23		FRIDAY 07/07/23	
 <b>BOOT CAMP 4 KIDS</b> Try a Boot Camp style fitness program designed for kids! <b>Cost: \$15    Time: 10:00 – 12:00pm</b>		 <b>CELEBRATE NAIDOC WEEK</b> Celebrate and learn about Aboriginal and Torres Strait Islander cultures as NAIDOC week begins.		 <b>BEE AND BEESWAX DAY</b> Find out why bees are so important and make your own natural beeswax sandwich wraps! (With OSCA Educators) <b>Cost: \$15    Time: 10:00</b>		 <b>WINTER WONDERLAND</b> Enjoy the chilly weather with winter-themed craft and art activities.		 <b>HOT CHOCOLATE &amp; PJS DAY</b> Come dressed in your PJs and enjoy a warm chocolate drink.	
Craft	Making leaf masks	Boomerang craft Natural materials wall hangings		Bee finger puppets		Paddle pop stick snowmen Swedish snowflake craft		Paper cup hot chocolate craft	
Art	Oil pastel art	NAIDOC mural art		Painting on natural materials Fingerprint bees		Salt snowflake painting Winter scene art		Make chocolate playdough Foil painting <b>Cooking:</b> Warm drinking chocolate	
Cooking/ Just for fun	Indigenous music	<b>Cooking:</b> Damper		Make beeswax wraps		Fake snow sensory play		Chocolate shop dramatic play	
Sport & Games	Obstacle course	Long Jump Buroinjin Indigenous game		Doctor Ball Pulyugge Indigenous Game		Hockey Dodge ball		Lacrosse Belt tag	
<i>Spontaneous play is encouraged, and children are supplied with resources to support their imagination. A variety of indoor and outdoor equipment are set up daily.</i>									
<i>RISK ASSESSMENTS OF VC ACTIVITIES ARE AVAILABLE FROM OSCA OFFICE/PARENTS TABLET</i>									
<i>PLEASE PACK FOR YOUR CHILD: MORNING TEA AND LUNCH, WATER BOTTLE, SUN SAFE HAT, ENCLOSED SHOES, SPARE CLOTHES, PLEASE LEAVE TECHNOLOGY DEVICES AT HOME.</i>									



