



## VACATION CARE

# BREAK 3/22

**Dates:** 19/09/22 – 30/09/22

**VC Bookings Close on Friday 9<sup>th</sup> September**

(Return Booking Form, page 7, by Friday 9<sup>th</sup> Sept)

### Details:

Open From 7am – 6pm  
Monday – Friday  
For Primary School Age Children  
From All Schools

### Contact:

Greenslopes State School, 559 Logan Rd,  
Greenslopes 4120; QLD

Ph: 3394 1609 M: 0409941609

Email: [osca1@iinet.net.au](mailto:osca1@iinet.net.au)

Website: [www.oscacare.com](http://www.oscacare.com)

### INCURSIONS:

- Make my Bear
- Ninja Warrior
- Ocean Life
- Mini Golf

### TO BOOK

Book as a

**CASUAL**

**BOOKING**

online through

Xplor Home

App

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## FAMILY CHECKLIST

- Return Booking Form, page 7, by Friday 9<sup>th</sup> September
- If your child only attends vacation care please check and if needed update your enrollment details
- Pack up healthy lunch (**morning tea, lunch**) – **NO NUT PRODUCTS** (no nutbars)
- Ensure your child is wearing enclosed shoes (no thongs or sandals on excursions)
- Ensure your child has sun safe clothing, this includes:
  - a shirt that covers shoulders (no singlets)
  - a broad brimmed or legionnaire style hat (no caps or visors)
  - if UV reading is under 3, children play outside without the hat
- Label all personal items
- Bring a drink bottle
- Please leave electronics at home, they are no longer permitted at OSCA**
- Talk to your children about the behaviour guidelines
- Junk/ craft donations (boxes, wool, fabric etc) are always welcome



# GENERAL INFO

Operated by Greenslopes SS P&C Association

Offers a broad range of activities for multi-age group

**QUALIFIED STAFF** – 1:15, for excursions ratio is indicated in the program (Staff names and positions on display near Parent's desk)

**AFTERNOON TEA** – provided

**EXCURSIONS** – All children booked on the excursion day must attend the excursion as OSCA is unable to provide sufficient educators to stay at OSCA.

**CHILD CARE SUBSIDY** – not paid prior to child physically commences attending the service or after the child physically ceased attendances. These absences will be charged a full fee and will be excluded from our report to Centrelink.

**FEES** - \$52.00 (permanent booking) & \$54.00 (casual booking if booked after the cut off date), plus excursions/incursions.

**MONEY FOR EXCURSIONS/INCURSIONS** - paid with the fees.

Families using the service on a casual basis will pay on the day of attendance. Fees will be paid, for all days booked as per DS agreement.

**SWIMMING FEES** – \$4.00 per child, charged when swimming is on program. (Our swimming ratio is 1:8. Staff is rostered a week in advance to meet the ratio. Therefore, one week notification is needed for swimming cancellation, otherwise full swimming fee is charged.)

**ADMINISTRATION FEES** - \$15.00 paid annually only in one service VC/BA and on reenrollment at the beginning of each year.

**CANCELLATION FEES:** Full fees if less than one-week notice is given including swimming, plus activity/excursion. In the case of illness on presentation of medical certificate, no fees will be charged.

**LATE FEES** - \$20.00 for the first fifteen minutes and then \$2.00 for every minute after that (per child). At 6:30 pm, the emergency contact will be telephoned, and after that the Police or Department of Family and Community Service will be notified and the fee will be at the discretion of the Coordinator.

**ADDITIONAL FEES** - such as unsupplied lunch \$10 and

**\$5.00 drink bottle/socks if needed at excursion only**

**PAYMENTS** – Direct debit. Debitsuccess only.

**IMPORTANT!!!!!! CHILD/REN DIAGNOSED AT RISK OF ANAPHYLAXIS ARE ENROLLED AT THE SERVICE. PLEASE BE AWARE OF FOOD ALLERGIES OF CHILDREN ATTENDING OUR VACATION CARE. DO NOT INCLUDE FOOD CONTAINING NUTS IN YOUR CHILDREN'S LUNCH BOX.**

**YES** – Healthy morning tea and lunch e.g. sandwiches, fruit, vegetables, water

**NO** - chips, lollies, cakes, nutbars, peanuts or other nuts

**NO GLASS CONTAINERS, RING PULL CANS**

**CHILDREN WITH SPECIAL FOOD REQUIREMENTS** – Parents will provide food

**STAFF CAN ONLY WARM UP COOKED FOOD (INCLUDING NOODLES) IN THE MICROWAVE**

## SUN SMART DRESS CODE

**YES** – wide brim hats, enclosed shoes, dresses or t-shirts with sleeves and bring their own sunscreen. Shorts must cover upper thighs. Suitable footwear.

**NO** – Baseball caps, singlet / sleeveless tops, no thongs or open-toed sandals

**SWIMMING – Must be worn:**

One-piece bathing suit, swimming shorts, sun-shirt/t-shirt, bathing cap, Swim shirts during all water-based activities,

Hair must be secured in a bathing cap when swimming (boys and girls).

## NOT TO BRING TO VACATION PROGRAM

OSCA takes no responsibility of toys and expensive items brought from home such as ELECTRONIC DEVICES, MONEY, EXPENSIVE TOYS, JEWELRY, ALL VALUABLES. ELECTRONIC DEVICES ARE NO LONGER PERMITTED. ONLY OSCA DEVICES WILL BE USED FOR SHORT 15' TURN BEFORE LUNCH AND AFTERNOON TEA.

Students are encouraged to engage in other social learning and development activities. OSCA iPads will still be provided during designated technology time.

## PLEASE NOTE THE FOLLOWING IN PARTICULAR:

- ◆ **The Attendance Register must be signed upon arrival and departure** (Please advise a staff member of your arrival and departure)

## WHAT TO BRING TO GREENSLOPES VACATION PROGRAM

### FOOD – NUT FREE POLICY

## VC ROUTINE

7.00- 9.00	Indoor games and play / outdoor games and sport.
9.00-9.30	<b>Morning tea (Parents provide).</b>
9.30-11.30	Planned activities – craft, sport and games.
11.30-11.45	Technology time (OSCA IPADS ONLY)
11:45-12.15	<b>Lunch (parents provide)</b>
12.15-1pm	Reading time/rest time for young children if they wish
<b>12.30-1.30pm</b>	<b>Swimming time (only during summer vacation care)</b>
1pm-3pm	Planned activities
3.00-3.30	<b>Afternoon tea (OSCA provides)</b>
3.30-5.30	Free play inside and outside.
5.30-6.00	All inside – Quiet play, wait for parents.

## SUN SAFETY

Children playing outside must wear a hat.

- NO HAT> PLAY INSIDE or UNDERCOVER
- Only wide brimmed or legionnaire hats are acceptable.
- Children are required to bring their own sunscreen and will take responsibility for applying it when reminded by OSCA educator



## ILLNESS / ACCIDENTS

In the event of an illness or injury to a child, a staff member will administer appropriate first aid. If medical assistance is required, parents will be contacted and if necessary the child will be accompanied by ambulance to the nearest hospital. The parents will meet all cost incurred in obtaining medical service.

**MEDICATION** Only medication prescribed and directed by the doctor will be administered in our centre. Parents need to present us with: A permission form, a letter from the doctor. A medication in original package with a pharmacist's label stating the child's name, dosage, frequency of administration, date of dispensing and expiry.

**NOTIFICATION** If a person other than those nominated on the enrolment form is to collect your child/ren, the service must be notified in writing. Authority to collect form with name, address and contact no must be completed. If the person is listed on enrolment form but was never met by staff on duty that day, that person will need to provide an ID with the photo on it.

**GRIEVANCE PROCEDURE** All parents concerns or complaints should be discussed with the coordinator. If parents are unsatisfied with the outcome, they may address their grievance in writing to the approved provider, P&C.

## PARENT CODE OF CONDUCT

We would appreciate if parents DO NOT APPROACH TO CONFRONT CHILDREN other than their own, while they are under the care of Greenslopes OSCA. (Please see Parent Code of Conduct)

## BEHAVIOUR – BIG 6 VALUES INTEGRITY, OPPORTUNITY, MUTUAL RESPECT, RESILIENCE, EMBRACING DIVERSITY, COMMUNITY

These values provide a framework for our service's expectations of student behaviour to manage behaviour through a supportive model, which includes efficient supervision, provision of effective role models, directing or re-directing children to other activities and working with children to set out rules follow the rules and understand the consequences of breaking those rules. Any child displaying unacceptable behaviour persists, consultation may be necessary with parents, the child, coordinator and management committee. A child may be suspended from the program or excursions if unsatisfactory behaviour threatens the safety or wellbeing of any child or other person in the service. Please see Behaviour Management Policy for more details.

**DAMAGE TO EQUIPMENT OR FACILITIES** As part of everyday experiences involving children, we recognise that wear and tear occur. However, if damage is done that cannot be attributed to fair wear and tear but can be attributed to a malicious or intentional act on the part of a child, it will become an expense to the parent.

**EXCURSIONS** The following items will be brought on all excursions and be readily accessible to staff at all times: first aid kit, attendance record/roll, emergency contact numbers, telephone or access to one. Head counts will be made at regular intervals and when moving from one area to another staff will always supervise children. This includes in toilets and change rooms. Staff will ensure the environment is safe for use before allowing the children access to it. Staff /child ratios will always be upheld. In the event of injury occurring during an excursion, see Illness and Injury Policy. **Please note** that there will be no charges to the notified itinerary except in an emergency or due to changed weather conditions.

**TRANSPORT** – Mt. Gravatt Coach & Transport Bus Company for excursions. OSCA will ensure that a communication system is available for use in the event of emergency. In the event of injury occurring in the course of being transported, see Policy 4.5 – Illness and Injury Policy. Staff ratio policies for the service will continue to apply during transportation.

# ONLINE BOOKING INSTRUCTIONS



Vacation care **bookings** are only accepted when booked online through xplor HOME app.

Please follow the link for instructions and info how to create bookings.

<https://support.ourxplor.com/hc/en-us/articles/360037772111-Home-App-Creating-Bookings>

## **FAMILIES NEW TO OSCA**

Need to log on OSCA website [www.oscacare.com](http://www.oscacare.com) to obtain **enrolment forms** or contact OSCA via email [osca1@iinet.net.au](mailto:osca1@iinet.net.au) to receive link to enrolment forms and make bookings.

More information on how to create passwords and download Home app is here, <https://support.ourxplor.com/hc/en-us/articles/900000777683-New-Parent-Guardian-Set-Up->

# HOLIDAY PROGRAM REGISTRATION/PERMISSION FORM – Break 3/2022 Week I & II



Parents who enroll for the first time in Vacation Care must fill in full Enrolment Form

CHILD'S GIVEN NAMES	CHILD'S SURNAME	PARENT/GUARDIAN	PARENT/GUARDIAN

## VC BOOKING

September	Week I	September	Week II
<input type="checkbox"/> Mon 19 <sup>th</sup>	Disney Day	<input type="checkbox"/> Mon 26 <sup>th</sup>	Rainbow Day
<input type="checkbox"/> Tue 20 <sup>th</sup>	Make my Bear \$ 15 Incursion	<input type="checkbox"/> Tue 27 <sup>th</sup>	Ocean Life \$15 Incursion
<input type="checkbox"/> Wed 21 <sup>st</sup>	Multicultural Fun	<input type="checkbox"/> Wed 28 <sup>th</sup>	Mini Golf \$15 Incursion
<input type="checkbox"/> Thu 22 <sup>nd</sup>	Ninja Warrior \$15 Incursion	<input type="checkbox"/> Thu 29 <sup>th</sup>	Spring Craft
<input type="checkbox"/> Fri 23 <sup>rd</sup>	Fruit Fun	<input type="checkbox"/> Fri 30 <sup>th</sup>	Karaoke Party

## ACTIVITIES PERMISSION FORM

## VENUE – OSCA GREENSLOPES

Day	Date	Time	Cost	INCURSIONS	Activity	✓
Tue	20 <sup>th</sup> September 22	10:00 am	\$ 15	Make my Bear	Children will make their own soft toys.	
Thur	22 <sup>nd</sup> September 22	10:00 am	\$ 15	Ninja Warrior	The kids will crawl, climb, jump, and duck through an exciting obstacle course.	
Tue	27 <sup>th</sup> September 22	1:15 pm	\$ 15	Ocean Life	Children learning about live marine animals and fun facts.	
Wed	28 <sup>th</sup> September 22	10:00 am	\$15	Mini Golf	Children are playing for the whole day with mini golf.	

Reminder: enclosed shoes, sun safe hat, morning tea, lunch, a drink bottle, for younger children please pack spare clothes

By signing below, you are authorising your child to participate in all activities offered by Greenslopes SS OSCA Vacation Care, including excursions and incursions.

I \_\_\_\_\_ hereby give permission for my child/ren to attend the activities organised by the Greenslopes SS Vacation Care program.

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_



# VACATION CARE PROGRAM, BREAK 3/22 week 1 & 2

All bookings and enquires please phone (07)33941609 or email: [osca1@iinet.net.au](mailto:osca1@iinet.net.au) or book easily online through Xplor app.

MONDAY 19/09/22		TUESDAY 20/09/22		WEDNESDAY 21/09/22		THURSDAY 22/09/22		FRIDAY 23/09/22	
<b>DISNEY DAY</b>  Dress up as your favourite Disney Character.		<b>MAKE MY BEAR INCURSION</b>  Having fun with self-made soft toys <b>Time: 10 am, Cost: \$15</b>		<b>MULTICULTURAL FUN</b>  It's about respect and a sense of belonging for everyone.		<b>NINJA WARRIOR INCURSION</b>  It's a physical fitness mixed with a whole lot of fun! <b>Time: 10 am , Cost: \$15</b>		<b>FRUIT FUN</b>  Enjoy this day with delicious fruits!	
Craft	Micky mouse chain Frozen craft puppets	Making pillow for teddy	Weaving mats with colourful papers Multicultural faces	Pipe cleaner Ninja	Making 3-D paper fruits Fruit Popsicle stick craft				
Art	Drawing favourite Disney Characters	Finger painting	Painting with skin tone paint Making Greek Vase out of clay	Ninja Rock dot painting	Potato stamps Paint Bellows				
Cooking/ Just for fun	Making sparkly playdough	Crochet chain bracelet	Cooking: Making coconut Ladoo (Coconut balls)	Ring Toss	Cooking: Making Strawberry jam Learning sign languages				
Sport & Games	Guessing Disney movie song Soccer	Balloon ping pong Belt tag	Indigenous game: Boogalah Pop up tag	Table Tennis Red Rover	Fruit memory snap cards Tennis				
MONDAY 26/09/22		TUESDAY 27/09/22		WEDNESDAY 28/09/22		THURSDAY 29/09/22		FRIDAY 30/09/22	
<b>RAINBOW DAY</b>  Celebrating this day with lots of rainbow activities		<b>OCEAN LIFE INCURSION</b>  Explore Ocean life and learn some fun facts <b>Time: 1:15 pm Cost: \$15</b>		<b>MINI GOLF INCURSION</b>  This fantastic activity brings lots of joy for whole day. <b>Time: 10 am Cost: \$15</b>		<b>SPRING CRAFT</b>  Bring your imagination to create your own craft		<b>KARAOKE PARTY</b>  What's better than Karaoke? Please join our Karaoke Party	
Craft	Rainbow paper plates Rainbow bracelets	Egg carton sea craft	Making mini golf out of box	Making flower card Wooden peg butterfly	Making dancing ribbon wand Making paper glasses				
Art	Rainbow sponge painting Spinning art	Painting on Shells	Marble Painting	Painting with cotton balls Painting swirly flowers	Painting with balloons Chalk drawing				
Cooking/ Just for fun	Cooking: Rainbow cupcakes	Playing with Ocean sensory play	Milk Jug Toss	Cooking: Making vegemite and cheese scrolls	Karaoke Party with Ice blocks				
Sport & Games	Rainbow parachute game Sky ball	Indigenous game: Chiba Hockey	Chess contest Running Race	Twister fun Cricket	Sack race Dodgeball				
<b>CHILDREN, STAFF AND PARENTS MADE VC PROGRAM SUGGESTIONS</b>				<b>RISK ASSESSMENTS OF VC ACTIVITIES ARE AVAILABLE FROM OSCA OFFICE/PARENTS TABLET</b>					
PLEASE NOTE, <b>EVERY DAY</b> THE FOLLOWING EQUIPMENT & ACTIVITIES ARE SET UP: <ul style="list-style-type: none"> <li><b>TENNIS COURT:</b> TENNIS, BASKETBALL, DODGE BALL, HOCKEY</li> <li><b>UNDERCOVER:</b> TOTEM TENNIS, PAINTING/DRAWING, MINI BASKETBALL, CHOICE OF THROWING/ CATCHING EQ, MUSIC, TUFF TRAY</li> </ul>				<ul style="list-style-type: none"> <li><b>OVAL:</b> CRICKET, SOCCER GOALS SOCCER BALLS, FOOTBALL, DIFFERENT SIZES SOFTBALLS,</li> <li><b>SANDPIT:</b> SAND EQUIPMENT, WATER CONTAINER,</li> <li><b>SOFT FALL:</b> BIG BLOCKS, TENTS, MUSIC</li> </ul>					
<ul style="list-style-type: none"> <li><b>Spontaneous play is encouraged, and children are supplied with resources to support their imagination.</b></li> </ul>									
<b>PLEASE PACK FOR YOUR CHILD: MORNING TEA AND LUNCH, WATER BOTTLE, HAT, ENCLOSED SHOES, SPARE CLOTHES</b>									