



VACATION CARE BREAK IV / 25/26

Dates: 15/12/25 – 22/01/26

Closed for Christmas Break: 22/12/25 – 03/01/26

Reopen: 05/01/26 – 23/01/26

VC Bookings Close on Friday 5th of December

(Return Booking Form, page 7, by Friday 05/12/25)

Details:

Open From 7am – 6pm

Monday – Friday

For Primary School Age Children

From All Schools

Contact:

Greenslopes State School, 559 Logan Rd,
Greenslopes 4120; QLD

Ph: 3394 1609 M: 0409941609

Email: osca1@iinet.net.au

Website: www.oscacare.com

INCURSIONS:

- Crazy Candles
Spin Watch Art
- Magic Christmas
Funday out
- Virtual Reality
Athens
- Fun Time Water
Wars
- Reverse Garbage
- TIE Diye
- Indigenous
Event Emu
Dreaming
- Urban Edu Bees
Workshop

TO BOOK

Book as a

CASUAL

BOOKING

online through

Xplor Home

App

Contents

FAMILY CHECKLIST	3
GENERAL INFO	4
ONLINE BOOKING INSTRUCTIONS.....	6
HOLIDAY PROGRAM BOOKING FORMS	7
VC PROGRAM	8

FAMILY CHECKLIST

- ☐ Return Booking Form, page 7, by Friday 1st December 2023
- ☐ Return Swimming Permission Form,
- ☐ If your child only attends vacation care, please check and if needed update your enrolment details
- ☐ Pack a healthy lunch (**morning tea, lunch**) – **NO NUT PRODUCTS** (no nutbars)
- ☐ Ensure your child is wearing enclosed shoes (no thongs or sandals on excursions)
- ☐ Ensure your child has sun safe clothing, this includes:
 - a shirt that covers shoulders (no singlets)
 - a broad brimmed or legionnaire style hat (no caps or visors)
 - if UV reading is under 3, children can play outside without a hat
- ☐ Label all personal items
- ☐ Bring a drink bottle
- ☐ **Please leave electronics at home, they are no longer permitted at OSCA**
- ☐ Talk to your children about the behaviour guidelines
- ☐ Junk / craft donations (boxes, wool, fabric etc.) are always welcome



GENERAL INFO

Operated by Greenslopes SS P&C Association

Offers a broad range of activities for multi-age groups

QUALIFIED STAFF – 1:15

(Staff names, positions & qualifications on display at Parent's desk)

AFTERNOON TEA – provided

CHILD CARE SUBSIDY – not paid prior to child physically commencing attending the service or after the child physically ceases attendance. These absences will be charged a full fee and will be excluded from our report to Centrelink.

FEES - \$59.50 (permanent booking) & \$64.70 (casual booking if booked after the vacation care started), **plus excursions/incursions**.

MONEY FOR EXCURSIONS/INCURSIONS - paid with the fees.

Families using the service on a casual basis will pay on the day of attendance.

Fees will be paid for all days booked as per DS agreement.

Accounts will be issued on Mondays.

SWIMMING FEES – **FREE** when swimming is on the program.

(Our swimming ratio is 1:5. Staff are rostered a week in advance to meet the ratio.)

ADMINISTRATION FEES - \$15.00 paid annually only in one service VC/BA and on reenrollment at the beginning of each year.

CANCELLATION FEES: **Full fees if less than one-week notice** is given including **swimming**, plus activity/excursion. In the case of illness on presentation of medical certificate, no fees will be charged.

LATE FEES - \$20.00 for the first fifteen minutes and then \$2.00 for every minute after that (per child). At 6:30 pm, the emergency contact will be telephoned, and after that the Police or Department of Family and Community Service will be notified and the fee will be at the discretion of the Coordinator.

ADDITIONAL FEES - such as **unsupplied lunch \$10 and**

\$5.00 drink bottle/socks if needed at excursion only

PAYMENTS – Direct debit. Debit success only.

WHAT TO BRING TO OSCA'S VACATION CARE PROGRAM

FOOD – NUT FREE POLICY

IMPORTANT!!!! CHILD/REN DIAGNOSED AT RISK OF ANAPHYLAXIS ARE ENROLLED AT THE SERVICE. PLEASE BE AWARE OF FOOD ALLERGIES OF CHILDREN ATTENDING OUR VACATION CARE. DO NOT INCLUDE FOOD CONTAINING NUTS IN YOUR CHILDREN'S LUNCH BOX.

YES – Healthy morning tea and lunch e.g. sandwiches, fruit, vegetables, water

NO - chips, Lollis, cakes, nutbars, peanuts or other nuts

NO GLASS CONTAINERS, RING PULL CANS

CHILDREN WITH SPECIAL FOOD REQUIREMENTS – Parents will provide food

STAFF CAN ONLY WARM UP COOKED FOOD (INCLUDING NOODLES) IN THE MICROWAVE

SUN SMART DRESS CODE

YES – wide brim hats, enclosed shoes, dresses or t-shirts with sleeves and bring their own sunscreen. Shorts must cover upper thighs. Suitable footwear.

NO – Baseball caps, singlet / sleeveless tops, no thongs or open-toed sandals

SWIMMING – Must be worn:

One-piece bathing suit, swimming shorts, sun-shirt/t-shirt, bathing cap,

Swim shirts during all water-based activities,

Hair must be secured in a bathing cap when swimming (boys and girls).

NOT TO BRING TO VACATION PROGRAM

OSCA takes no responsibility of toys and expensive items brought from home such as ELECTRONIC DEVICES, MONEY, EXPENSIVE TOYS, JEWELRY, ALL VALUABLES.

ELECTRONIC DEVICES ARE NO LONGER PERMITTED. ONLY OSCA DEVICES WILL BE USED FOR SHORT 15' TURN BEFORE LUNCH AND AFTERNOON TEA.

Students are encouraged to engage in other social learning and development activities.

OSCA iPads will still be provided during designated technology time.

PLEASE NOTE THE FOLLOWING IN PARTICULAR:

- ♦ The Attendance Register must be signed upon arrival and departure (Please advise a staff member of your arrival and departure)

VC ROUTINE

7.00- 9.00	Indoor games and play / outdoor games and sport.
9.00-9.30	Morning tea (Parents provide).
9.30-11.45	Planned activities – craft, sport and games.
11:45-12.15	Lunch (parents provide)
12.15-1pm	Reading time/rest time for young children if they wish
12.30-1.30pm	Swimming time (only during summer vacation care)
1pm-3pm	Planned activities
3.00-3.30	Afternoon tea (OSCA provides)
3.30-5.30	Free play inside and outside.
5.30-6.00	All inside – Quiet play, wait for parents.

SUN SAFETY

Children playing outside must wear a hat.

- NO HAT> PLAY INSIDE or UNDERCOVER
- Only wide brimmed or legionnaire hats are acceptable.
- Children are required to bring their own sunscreen and will take responsibility for applying it when reminded by OSCA educators



ILLNESS / ACCIDENTS

In the event of an illness or injury to a child, a staff member will administer appropriate first aid. If medical assistance is required, parents will be contacted and if necessary the child will be accompanied by ambulance to the nearest hospital. The parents will meet all cost incurred in obtaining medical service.

MEDICATION Only medication prescribed and directed by the doctor will be administered in our centre. Parents need to present us with: A permission form, a letter from the doctor. A medication in original package with a pharmacist's label stating the child's name, dosage, frequency of administration, date of dispensing and expiry.

NOTIFICATION If a person other than those nominated on the enrolment form is to collect your child/ren, the service must be notified in writing. Authority to collect form with name, address and contact no must be completed. If the person is listed on enrolment form but was never met by staff on duty that day, that person will need to provide an ID with the photo on it.

GRIEVANCE PROCEDURE All parents' concerns or complaints should be discussed with the coordinator. If parents are unsatisfied with the outcome, they may address their grievance in writing to the approved provider, P&C.

PARENT CODE OF CONDUCT

We would appreciate if parents DO NOT APPROACH TO CONFRONT CHILDREN other than their own, while they are under the care of Greenslopes OSCA. (Please see Parent Code of Conduct)

BEHAVIOUR – BIG 6 VALUES INTEGRITY, OPPORTUNITY, MUTUAL RESPECT, RESILIENCE, EMBRACING DIVERSITY, COMMUNITY

These values provide a framework for our service's expectations of student behaviour to manage behaviour through a supportive model, which includes efficient supervision, provision of effective role models, directing or re-directing children to other activities and working with children to set out rules follow the rules and understand the consequences of breaking those rules. Any child displaying unacceptable behaviour persists, consultation may be necessary with parents, the child, coordinator and management committee. A child may be suspended from the program or excursions if unsatisfactory behaviour threatens the safety or wellbeing of any child or other person in the service. Please see Behaviour Management Policy for more details.

DAMAGE TO EQUIPMENT OR FACILITIES As part of everyday experiences involving children, we recognise that wear and tear wear occur. However, if damage is done that cannot be attributed to fair wear and tear but can be attributed to a malicious or intentional act on the part of a child, it will become an expense to the parent.

ONLINE BOOKING INSTRUCTIONS

Vacation care bookings are only accepted when booked online through Xplor Home app.



Please follow the link below for instructions and info on how to create bookings:

<https://support.ourxplor.com/hc/en-us/articles/360037772111-Home-App-Creating-Bookings>

FAMILIES NEW TO OSCA

Need to contact OSCA via email osca1@iinet.net.au to receive link to enrolment forms and make bookings. More information on how to create passwords and download Xplor Home app is at the link below:

<https://support.ourxplor.com/hc/en-us/articles/900000777683-New-Parent-Guardian-Set-Up->

SWIMMING ABILITY & PERMISSION FORM

Our swimming ratio is 1:5. Staff are rostered a week in advance and are paid to stay longer or come earlier to meet the ratio.

We are excited to share that **swimming will be FREE** this term!

Our wonderful **P&C Committee** has generously offered to **support all families for Term 4, 2025**, so there will be **no cost** for swimming sessions

Parents can opt out of swimming completely and not sign a swimming permission form.

Day: EACH DAY, only not on incursions days	Venue – Greenslopes State School SWIMMING POOL
NO SWIMMING DATES: 16.12.2025 18.12.2025 05.01.2026 08.01.2026 12.01.2026 14.01.2026 19.01.2026 21.01.2026	SWIMMING ABILITY OF YOUR CHILD (must be ticked) <input type="checkbox"/> Good swimmer <input type="checkbox"/> Learning to swim <input type="checkbox"/> Does not swim at all DETAILS OF ACTIVITIES: <ul style="list-style-type: none"> ✓ The pool is divided by a rope - shallow end for juniors, deep end for seniors ✓ Learning to swim and non-swimmers are kept in the shallow end and good swimmers in deep end. Junior children who swim well will be kept in the middle of the pool. ✓ Non swimmers and learning to swim are given floatie to wear while in the pool. ✓ Diving is organised at the end of swimming time (close supervision and instructions from educators are followed e.g.: three children to dive at a time, no spin and bomb diving, the diving area must be clear from swimmers)
TIME: 12.30 -1.30 approx.	SWIMMING GEAR TO BRING EACH TIME (Please label swimming gear): <ul style="list-style-type: none"> • swimming togs - girls- one-piece bathing suit & sun-shirt; boys- shorts & sun shirt • towel, swimming cap (must be worn) and sunscreen !!!!IMPORTANT <ul style="list-style-type: none"> • HAIR must be secured in a bathing cap when swimming (boys and girls). • Children who are not swimming on the day may stay inside the OSCA room with one educator (walkie talkies used for communication between staff at the pool and inside the room). • Boys must have another pair of shorts to go swimming in, not ones they have come to OSCA wearing in the morning Behaviour at the pool - Inappropriate behaviour in the changing rooms or in the pool will result in the Behaviour Management Policy being reinforced and parents contacted if needed.
COST: FREE	
TRAVEL: Walking -2 minutes	
CHILD EDUCATOR RATIO 1:5 Risk assessment for swimming is available from OSCA	

I _____ hereby give permission for my
 child/ren _____
 to attend the above activity organised by the Greenslopes SS Vacation Care program for the
 Break IV 2025/2026 Vacation period.

Signed: _____ Date: _____

HOLIDAY PROGRAM REGISTRATION FORM – Break IV 2025/26 Week I, II, III & IV

Parents who enroll for the first time in Vacation Care must fill in full Enrolment Form

CHILD'S GIVEN NAMES	CHILD'S SURNAME	PARENT/GUARDIAN	PARENT/GUARDIAN

VC BOOKING

December	Week I	January	Week II	January	Week III	January	Week IV
Mon 15 th	<input type="checkbox"/> Ornament Day	Mon 05 th	<input type="checkbox"/> Travel to Athens VR \$20 Incursion	Mon 12 th	<input type="checkbox"/> Reverse Garbage \$20 Incursion	Mon 19 th	<input type="checkbox"/> Indigenous Event Emu Dreaming \$10 Incursion
Tue 16 th	<input type="checkbox"/> Crazy Candles Wall Clock Spin Art \$20 Incursion	Tue 06 th	<input type="checkbox"/> Seed Day	Tue 13 th	<input type="checkbox"/> Taste of Italy	Tue 20 th	<input type="checkbox"/> Rain Forest Day
Wed 17 th	<input type="checkbox"/> Tinsel Day	Wed 07 th	<input type="checkbox"/> Strawberry Day	Wed 14 th	<input type="checkbox"/> Tie-Dye-Day \$10 Incursion	Wed 21 st	<input type="checkbox"/> Urban Bees Hotel \$20 Incursion
Thu 18 th	<input type="checkbox"/> Magic of Christmas \$10 Incursion	Thu 08 th	<input type="checkbox"/> Ultimate Water War \$10 Incursion	Thu 15 th	<input type="checkbox"/> Nature Day	Thu 22 nd	<input type="checkbox"/> Underwater World
Fri 19 th	<input type="checkbox"/> Jingle Bell Pizza Party Free Pizza	Fri 09 th	<input type="checkbox"/> Space Day	Fri 16 th	<input type="checkbox"/> Superhero Day	Fri 23 rd	<input type="checkbox"/> Movie Day

ACTIVITIES PERMISSION FORM

VENUE – OSCA GREENSLOPES

Day	Date	Time	Cost	INCURSIONS	Activity	✓
Tue	16 th December 25	09:30am	\$20.00	Crazy Candles Wall Clock Art	Children will make their own wall clock to take home with instructors.	
Thu	18 th December 25	10:00am	\$10.00	Magic Christmas	Children will celebrate the Magic of Christmas	
Fri	19 th December 23	12:00pm	FREE	Pizza lunch: o Meat lovers o Cheese	Optional: Children will have Domino's pizza for lunch	
Mon	05 th January 26	09:30am	\$20.00	Travel to Athens VR	In this immersive VR adventure, children will explore Athens, Greek culture, and stunning city views as children were really there.	
Thu	08 th January 26	9:30am	\$10.00	Ultimate Water Wars	Kids will race, dodge, soak, and laugh their way through fun water games designed for teamwork, excitement, and BIG summer fun. Perfect for staying cool and getting active!	
Mon	12 th January 26	09:30am	\$20.00	Reverse Garbage	During our Reverse Garbage session, children will learn how everyday "rubbish" can be reused to create new and exciting thing.	
Wed	14 th January 26	09:30am	\$10.00	Tie-Dye-Day	During Tie-Dye Day, children will explore colour, creativity, and hands-on art. Dye their own shirt.	
Mon	19 th January 26	10:00am	\$10.00	Emu Dreaming	During our Emu Dreaming experience, children will explore Aboriginal culture, stories, and connection to Country	
Wed	21 st January 26	10:00 am	\$20.00	Urban Bees Hotel	During our Urban Bee Hotel activity, children will discover how important bees are and how we can help them in the city	

Reminder: enclosed shoes, sun safe hat, morning tea, lunch, a drink bottle, for younger children please pack spare clothes

By signing this form, I give permission to my child to participate in all activities provided as part of the Greenslopes SS OSCA Vacation Care Program including incursions & excursions. I acknowledge that all children attending on the day of an incursion/ excursion are required to participate in the activity.

I _____ hereby give permission for my child/ren to attend the activities organised by the Greenslopes SS Vacation Care program.

Parent's Signature _____ Date _____

