



# VACATION CARE BREAK II/25

**Dates:** 30/06/25 – 11/07/25

**VC Bookings Close on Friday 20<sup>th</sup> of June 25**

(Return Booking Form, page 7 when you submit a booking request)

## **Details:**

Open From 7am – 6pm  
Monday – Friday  
For Primary School Age Children

## **Contact:**

Greenslopes State School, 559 Logan Rd, Greenslopes 4120; QLD  
Ph: 3394 1609 M: 0409941609  
Email: [osca1@iinet.net.au](mailto:osca1@iinet.net.au)  
Website: [www.oscacare.com](http://www.oscacare.com)

## **INCURSIONS:**

- Go-Kart
- Making My Bear
- Pop-Up Game Show
- Indigenous Storytelling

## **TO BOOK**

Book as a

## **CASUAL BOOKING**

online through  
Xplor Home App  
and

return completed

**Holiday Program**  
**Registration Form**

## **Contents**

<b>FAMILY CHECKLIST .....</b>	<b>3</b>
<b>GENERAL INFO .....</b>	<b>4</b>
<b>ONLINE BOOKING INSTRUCTIONS.....</b>	<b>6</b>
<b>HOLIDAY PROGRAM REGISTRATION FORM.....</b>	<b>7</b>
<b>VC PROGRAM .....</b>	<b>8</b>

## FAMILY CHECKLIST

- ☐ Return Program Registration Form pg. 7 when you submit a booking request through the Xplor Home app so that your booking request can be confirmed.
- ☐ If your child only attends vacation care please check and if needed update your enrollment details
- ☐ Pack healthy lunch (**morning tea, lunch**) – **NO NUT PRODUCTS** (no nutbars, Nutella etc.)
- ☐ Ensure your child is wearing enclosed shoes (no thongs or sandals on excursions)
- ☐ Ensure your child has sun safe clothing, this includes:
  - a shirt that covers shoulders (no singlets)
  - a broad brimmed or legionnaire style hat (no caps or visors)
  - if UV reading is under 3, children can play outside without the hat
- ☐ Label all personal items
- ☐ Bring a drink bottle
- ☐ **Please leave electronics at home, they are no longer permitted at OSCA**
- ☐ Talk to your children about the behaviour guidelines



- ☐ Junk/ craft donations (boxes, wool, fabric etc.) are always welcome



# GENERAL INFO

Operated by Greenslopes SS P&C Association

Offers a broad range of activities for multi-age group

**QUALIFIED STAFF** – 1:15, for excursions ratio is indicated in the program  
(Staff names and positions on display near Parent's desk)

**AFTERNOON TEA** – provided

**INCURSION & EXCURSION** -All children booked on the incursions /excursions day are required to participate in the scheduled activity as OSCA is unable to provide sufficient educators for children who do not participate in incursion or excursion activities.

**CHILD CARE SUBSIDY** – not paid prior to child physically commences attending the service or after the child physically ceased attendances. These absences will be charged a full fee and will be excluded from our report to Centrelink.

**FEES** - \$57.00 (permanent booking) & \$62.00 (casual booking if booked after the vacation care started), **plus excursions/incursions**.

**MONEY FOR EXCURSIONS/INCURSIONS** - paid with the fees.

Families using the service on a casual basis will pay on the day of attendance.

Fees will be paid, for all days booked as per DS agreement.

Accounts will be issued on Mondays.

~~**SWIMMING FEES** – \$4.00 per child, charged when swimming is on program.  
(Our swimming ratio is 1:8. Staff is rostered a week in advance to meet the ratio.  
Therefore, one week notification is needed for swimming cancellation, otherwise full swimming fee is charged.~~

**ADMINISTRATION FEES** - \$20.00 paid annually only in one service VC/BA and on reenrollment at the beginning of each year.

**CANCELLATION FEES:** **Full fees if less than one-week notice is given including swimming**, plus activity/excursion. In the case of illness on presentation of medical certificate, no fees will be charged.

**LATE FEES** - \$20.00 for the first fifteen minutes and then \$2.00 for every minute after that (per child). At 6:30 pm, the emergency contact will be telephoned, and after that the Police or Department of Family and Community Service will be notified and the fee will be at the discretion of the Coordinator.

**ADDITIONAL FEES** - such as **unsupplied lunch \$10 and**

**\$5.00 drink bottle/socks if needed at excursion only**

**PAYMENTS** – Direct debit. DebitSuccess only.

## WHAT TO BRING TO GREENSLOPES VACATION PROGRAM

### FOOD – NUT FREE POLICY

**IMPORTANT!!!! CHILD/REN DIAGNOSED AT RISK OF ANAPHYLAXIS ARE ENROLLED AT THE SERVICE. PLEASE BE AWARE OF FOOD ALLERGIES OF CHILDREN ATTENDING OUR VACATION CARE. DO NOT INCLUDE FOOD CONTAINING NUTS IN YOUR CHILDREN'S LUNCH BOX.**

**YES** – Healthy morning tea and lunch e.g. sandwiches, fruit, vegetables, water

**NO** - chips, lollies, cakes, nutbars, peanuts or other nuts

**NO GLASS CONTAINERS, RING PULL CANS**

**CHILDREN WITH SPECIAL FOOD REQUIREMENTS** – Parents will provide food

**STAFF CAN ONLY WARM UP COOKED FOOD (INCLUDING NOODLES) IN THE MICROWAVE**

### SUN SMART DRESS CODE

**YES** – wide brim hats, enclosed shoes, dresses or t-shirts with sleeves and bring their own sunscreen. Shorts must cover upper thighs. Suitable footwear.

**NO** – Baseball caps, singlet / sleeveless tops, no thongs or open-toed sandals

**SWIMMING – Must be worn:**

One-piece bathing suit, swimming shorts, sun-shirt/t-shirt, bathing cap,

Swim shirts during all water-based activities,

Hair must be secured in a bathing cap when swimming (boys and girls).

## NOT TO BRING TO VACATION PROGRAM

OSCA takes no responsibility of toys and expensive items brought from home such as ELECTRONIC DEVICES, MONEY, EXPENSIVE TOYS, JEWELRY, ALL VALUABLES.

ELECTRONIC DEVICES ARE NO LONGER PERMITTED. ONLY OSCA DEVICES WILL BE USED FOR SHORT 15' TURN BEFORE LUNCH AND AFTERNOON TEA.

Students are encouraged to engage in other social learning and development activities.

OSCA iPads will still be provided during designated technology time.

### PLEASE NOTE THE FOLLOWING IN PARTICULAR:

- ♦ Parents/guardians are required to sign their child in and out each day using the Xplor Home app. upon arrival and departure.  
(Please advise a staff member of your arrival and departure)

## **VC ROUTINE**

7.00- 9.00	Indoor games and play / outdoor games and sport.
9.00-9.30	<b>Morning tea (Parents provide)</b>
9.30-11.30	Planned activities – craft, sport and games.
11.30-11.45	Technology time (OSCA IPADS ONLY)
11:45-12.15	<b>Lunch (Parents provide)</b>
12.15-1pm	Reading time/rest time for young children if they wish
<b>12.30-1.30pm</b>	<b>Swimming time (only during summer vacation care)</b>
1pm-3pm	Planned activities
3.00-3.30	<b>Afternoon tea (OSCA provides)</b>
3.30-5.30	Free play inside and outside.
5.30-6.00	All inside – Quiet play, wait for parents.

## **SUN SAFETY**

Children playing outside must wear a hat.

- NO HAT> PLAY INSIDE or UNDERCOVER
- Only wide brimmed or legionnaire hats are acceptable.
- **Children are required to bring their own sunscreen and will take responsibility for applying it when reminded by OSCA educators**



## **ILLNESS / ACCIDENTS**

In the event of an illness or injury to a child, a staff member will administer appropriate first aid. If medical assistance is required, parents will be contacted and if necessary the child will be accompanied by ambulance to the nearest hospital. The parents will meet all cost incurred in obtaining medical service.

**MEDICATION** Only medication prescribed and directed by the doctor will be administered in our centre. Parents need to present us with: A permission form, a letter from the doctor. A medication in original package with a pharmacist's label stating the child's name, dosage, frequency of administration, date of dispensing and expiry.

**NOTIFICATION** If a person other than those nominated on the enrolment form is to collect your child/ren, the service must be notified in writing. Authority to collect form with name, address and contact no must be completed. If the person is listed on enrolment form but was never met by staff on duty that day, that person will need to provide an ID with the photo on it.

**GRIEVANCE PROCEDURE** All parents concerns or complaints should be discussed with the coordinator. If parents are unsatisfied with the outcome, they may address their grievance in writing to the approved provider, P&C.

## **PARENT CODE OF CONDUCT**

We would appreciate if parents DO NOT APPROACH TO CONFRONT CHILDREN other than their own, while they are under the care of Greenslopes OSCA. (Please see Parent Code of Conduct)

## **BEHAVIOUR – BIG 6 VALUES INTEGRITY, OPPORTUNITY, MUTUAL RESPECT, RESILIENCE, EMBRACING DIVERSITY, COMMUNITY**

These values provide a framework for our service's expectations of student behaviour to manage behaviour through a supportive model, which includes efficient supervision, provision of effective role models, directing or re-directing children to other activities and working with children to set out rules follow the rules and understand the consequences of breaking those rules. Any child displaying unacceptable behaviour persists, consultation may be necessary with parents, the child, coordinator and management committee. A child may be suspended from the program or excursions if unsatisfactory behaviour threatens the safety or wellbeing of any child or other person in the service. Please see Behaviour Management Policy for more details.

**DAMAGE TO EQUIPMENT OR FACILITIES** As part of everyday experiences involving children, we recognise that wear and tear occur. However, if damage is done that cannot be attributed to fair wear and tear but can be attributed to a malicious or intentional act on the part of a child, it will become an expense to the parent.

**EXCURSIONS** ~~The following items will be brought on all excursions and be readily accessible to staff at all times: first aid kit, attendance record/roll, emergency contact numbers, telephone or access to one. Head counts will be made at regular intervals and when moving from one area to another staff will always supervise children. This includes in toilets and change rooms. Staff will ensure the environment is safe for use before allowing the children access to it. Staff /child ratios will always be upheld. In the event of injury occurring during an excursion, see Illness and Injury Policy. Please note that there will be no charges to the notified itinerary except in an emergency or due to changed weather conditions.~~

**TRANSPORT** ~~— Mt. Gravatt Coach & Transport Bus Company for excursions. OSCA will ensure that a communication system is available for use in the event of emergency. In the event of injury occurring in the course of being transported, see Policy 4.5 — Illness and Injury Policy. Staff ratio policies for the service will continue to apply during transportation.~~

# ONLINE BOOKING INSTRUCTIONS

Vacation care bookings are only accepted when booked online through Xplor Home app.



Please follow the link below for instructions and info on how to create bookings:

<https://support.ourxplor.com/hc/en-us/articles/360037772111-Home-App-Creating-Bookings>

In order to confirm your booking, you must also return to us the completed **Holiday Program Registration Form** (page 7).

## **FAMILIES NEW TO OSCA**

Need to contact OSCA via email [osca1@iinet.net.au](mailto:osca1@iinet.net.au) to receive link to enrolment forms and make bookings. More information on how to create passwords and download Xplor Home app is at the link below:

<https://support.ourxplor.com/hc/en-us/articles/900000777683-New-Parent-Guardian-Set-Up->

# HOLIDAY PROGRAM REGISTRATION FORM – Break II 2025 Week I & II



Parents who enroll for the first time in Vacation Care must fill in full Enrolment Form

CHILD'S GIVEN NAMES	CHILD'S SURNAME	PARENT/GUARDIAN	PARENT/GUARDIAN

## VC BOOKING

June/July	Week I 30/06/25 - 04/07/25	July	Week II 07/07/25 - 11/07/25
<input type="checkbox"/> Mon 30 <sup>th</sup> June	Science Fair	<input type="checkbox"/> Mon 7 <sup>th</sup>	Happy Chocolate Day
<input type="checkbox"/> Tue 1 <sup>st</sup>	Go-Kart Day \$20.00 Incursion	<input type="checkbox"/> Tue 8 <sup>th</sup>	Pop-Up Game Show \$20.00 Incursion
<input type="checkbox"/> Wed 02 <sup>nd</sup>	Kids Karaoke Day	<input type="checkbox"/> Wed 9 <sup>th</sup>	Yarn Day
<input type="checkbox"/> Thu 03 <sup>rd</sup>	Making My Bear \$20.00 Incursion	<input type="checkbox"/> Thu 10 <sup>th</sup>	Indigenous Storytelling \$20.00 Incursion
<input type="checkbox"/> Fri 04 <sup>th</sup>	Japanese Day	<input type="checkbox"/> Fri 11 <sup>th</sup>	Pj's and Movie Day

## ACTIVITIES PERMISSION FORM

## VENUE – OSCA GREENSLOPES

Day	Date	Time	Cost	INCURSIONS	Activity	✓
Tue	1 <sup>st</sup> July 25	09:00am	\$20.00	Go-Kart	Children will drive electric go karts on the tennis court	
Thu	3 <sup>rd</sup> July 25	10:00am	\$20.00	Making My Bear	Children will make their own soft toys and take it home.	
Tue	8 <sup>th</sup> July 25	10:00am	\$20.00	Pop-Up Game Show	Children will play team-based challenges inspired by TV game shows.	
Thu	10 <sup>th</sup> July 25	10:00am	\$20.00	Indigenous Storytelling	Through storytelling Time kids will explore Indigenous culture. Understand more about connection to Country, respect for nature, and community values.	
<b>Reminder:</b> enclosed shoes, sun safe hat, morning tea, lunch, no food containing nuts, a drink bottle, for younger children please pack spare clothes						

By signing this form, I give permission to my child to participate in all activities provided as part of the Greenslopes SS OSCA Vacation Care Program including incursions & excursions. I acknowledge that all children attending on the day of an incursion/ excursion are required to participate in the activity.

I \_\_\_\_\_ hereby give permission for my child/ren to attend the activities organised by the Greenslopes SS OSCA Vacation Care Program.

Parent's Signature \_\_\_\_\_

Date \_\_\_\_\_

## WEEK 1 & 2

MONDAY 30/06/25		TUESDAY 01/07/25 INCURSION		WEDNESDAY 02/07/25		THURSDAY 03/07/25 INCURSION		FRIDAY 04/07/25	
 <b>SCIENCE FAIR</b> Come and explore the wonderful world of science with us. Get ready for exciting slime making.		 <b>GO KART DAY</b> Join us for a fun, safe, activity. Go Karts Wild will come to us and deliver a full day of excitement. <b>Cost: \$20</b> <b>Time: 09:00</b>		 <b>KIDS KARAOKE DAY</b> What's better than Karaoke? Please join our Karaoke Party		 <b>MAKING MY BEAR</b> Get ready for a special BEARY day! Create your very own teddy bear to take home! <b>Cost: \$20</b> <b>Time: 10:00am</b>		 <b>JAPANESE DAY</b> Let's join to explore Japan from distance and sushi making.	
Craft	Spaceship Craft	Making Racing Cars out of junk boxes		Making Microphone Making Masks		Make a Teddy Bear Birth Certificate Making a Pillow for Teddy		DIY Japanese Fans Kokeshi Doll	
Art	Salt, Glue and Water Colour Painting Scratch Art	Painting with cars Go Kart Drawing, design your own car		Face painting all day		Teddy Bear Plate Art		Making Origami Sushi box	
Cooking/ Just for fun	Making Slime	<b>Just for Fun:</b> Technology Racing Games with Harrison		Osca's Talent Show and dress up in favourite costume		<b>Just for Fun:</b> Teddy Bear Picnic		<b>For Fun:</b> Cooking- Making Sushi	
Sport & Games	Basketball String Maze Game	Soccer FIFA Road Safety Sign		AFL Hot Chocolate Game		Belt Tag Egg and Spoon Race		Temari-Handball Kendama Game	
MONDAY 07/07/25		TUESDAY 08/07/25 INCURSION		WEDNESDAY 09/07/54		THURSDAY 10/07/25 INCURSION		FRIDAY 11/07/25	
 <b>HAPPY CHOCOLATE DAY</b> True happiness will only be found in true love, but chocolate day can deliver it		 <b>POP-UP GAME SHOW</b> Join us for a Minute to Win It-style program where YOU are the star of the show! <b>Cost: \$20</b> <b>Time: 10:00am</b>		 <b>YARN DAY</b> Get ready to twist, wrap, and create! Join us for a super fun day of easy yarn crafts and awesome art projects.		 <b>EMBEDDING INDIGENOUS CULTURE</b> Come and join us for a magical journey through stories, culture, and tradition during our special Indigenous Storytelling Incursion. <b>Cost: \$20</b> <b>Time: 10:00am</b>		 <b>PJ'S AND MOVIE DAY</b> Get ready to relax and have a blast in your favourite pyjamas! Enjoy a lazy winter day with popcorn.	
Craft	Cocoa Mug in Craft	Ball in cup game Paper Plate Ring Toss Craft		Yarn Dolls Yarn Monsters		Indigenous Spiral snake craft		Winter Dioramas Swedish Paper Snowflakes	
Art	Chocolate Playdough Chocolate Oobleck	Salt in Ochre colours Chalk Indigenous Symbols Drawing		Make a Manu Tukatuku out of Yarn Painting With Yarn		Oil Pastel Indigenous Art-Naidoc Week		White Chalk on Black Paper Making Bracelets	
Cooking/ Just for fun	Cooking: Strawberry dipped in chocolate	Sacks Racing for medal Soccer fun with Maggie		Frech Knitting Learn how to knit Playing Helicopter		Indigenous hand stencils <b>Just for Fun:</b> Making Ochre		<b>Just for Fun:</b> Popcorn and Watching movie	
Sport & Games	Volleyball indigenous game	Hockey Bubble Blowing		String Maze Game		Cricket Pulyugge Indigenous Game		Lacrosse Musical Squares	
<b>Spontaneous play is encouraged, and children are supplied with resources to support their imagination. A variety of indoor and outdoor equipment are set up daily.</b>									
<b>RISK ASSESSMENTS OF VC ACTIVITIES ARE AVAILABLE FROM OSCA OFFICE/PARENTS TABLET</b>									
<b>PLEASE PACK FOR YOUR CHILD: MORNING TEA AND LUNCH, WATER BOTTLE, SUN SAFE HAT, ENCLOSED SHOES, SPARE CLOTHES. PLEASE LEAVE TECHNOLOGY DEVICES AT HOME.</b>									